

**CONSTITUTION AND BYLAWS
OF
SAN FRANCISCO DENTAL SOCIETY
POLITICAL ACTION COMMITTEE**

Revised as of January 2000

ARTICLE 1 - NAME AND DEFINITION

The name of the organization is the San Francisco Dental Society Political Action Committee, hereinafter referred to as "San Fran-D-PAC." It is a voluntary, non-profit, unincorporated, non-partisan association.

ARTICLE II - PURPOSES

Through positive political action to:

- A. Promote the dental health of the people of San Francisco City and County and California;
- B. Serve as a source of information on legislative issues to dentists and other interested individuals and groups.
- C. Collect dues for legislative advocacy and political contributions.
- D. Engage in legislative advocacy for issues affecting dentistry at local and state levels.
- E. Encourage the participation of dentists in the political process.

ARTICLE III - OFFICE

The office of San Fran-D-PAC shall be located at 2143 Lombard Street, San Francisco, California 94123.

ARTICLE IV - MEMBERSHIP

San Fran-D-PAC shall have two classes of membership, active and contributing.

- A. Active membership is limited to members of the San Francisco Dental Society. These are voting members.

- B. Contributing membership is open to any person, company or group who subscribes to the purposes of San Fran-D-PAC and contributes to its efforts. This is a non-voting membership.

ARTICLE V - REGULATIONS

The regulation of the business and conduct of the affairs of the San Fran-D-PAC shall be determined by its Bylaws and rules which from time to time shall be adopted.

ARTICLE VI - BOARD OF DIRECTORS

- A. The management of San Fran-D-PAC shall be vested in a Board of Directors consisting of four officers, six to eleven Board members. The Board of Directors shall be no less than ten and no more than fifteen members.
- B. The administration of San Fran-D-PAC shall be done by PAC Board members and the staff of SFDS. Volunteers shall be entitled to reimbursement for their expenses. SFDS staff shall keep a log of their time spent on PAC business and SFDS shall be reimbursed for such employment.
- C. The Board of Directors shall appoint an administrator who shall perform legal administration reports in accordance with the California Fair Political Practices Commission.
- D. The Board of Directors may act by a majority vote of the Board, or PAC membership may act by a majority vote by mail ballot.
- E. The Board of Directors shall meet at least annually. At least one newsletter or other written communication should be sent to members annually.

ARTICLE VII - OFFICERS

- A. The officers of San Fran-D-PAC shall be a Chairman, Vice-Chairman, Secretary, and a Treasurer.
- B. The officers shall be chosen annually by the Board.
- C. A two-thirds vote is necessary to remove any officer.

ARTICLE VIII - BOARD OF DIRECTORS

Each January 1st, the President, Immediate Past President and Legislative Chair of SFDS shall be invited to join the San Fran-D-PAC Board. The remainder of the Board members will be chosen by the Nominating Committee or the Board of Directors.

ARTICLE IX - NOMINATING COMMITTEE

- A. The Nominating Committee shall consist of the Treasurer, the Secretary of the San Fran-D-Pac and one other Board member to be named by the Chairman.
- B. It will be the responsibility of the Nominating Committee to submit the voting ballot for the election of Board members to the membership before December 31 for approval.

ARTICLE X - ANNUAL AUDIT

A copy of PAC financial reports shall be given to the SFDS Treasurer throughout the year, and a general report shall be given to the San Francisco Dental Society Board of Directors by a member of the PAC Board at the SFDS November Board meeting.

ARTICLE XI - LIMITATIONS

- A. Every member acknowledges and agrees that the Board Members will expend funds in the manner prescribed in ARTICLE VI, Section D.
- B. The Board members shall not expend or commit funds in excess of those funds currently available in the treasury of San Fran-D-PAC.

ARTICLE XII - DUES

Dues shall be payable annually. Membership shall be conferred by payment of the following types of dues:

- A. Active membership in San Fran-D-PAC is conferred upon a member of the San Francisco Dental Society by payment of dues of \$40 or more.
- B. Contributing membership is conferred upon any person, company, or group by payment of any amount optional to each contributor.

ARTICLE XIII - OPERATIONS

- A. The operating year for San Fran-D-PAC shall be the calendar year, January 1, through December 31.
- B. Elections shall be held annually. Officers and Board members shall begin office the following January 1.
- C. Upon resignation of any Board member, the Chairman shall appoint an interim Board member to fulfill the term of office.
- D. This constitution and Bylaws may be amended by the consent of 7/10 members of the Board or 2/3 vote of the membership in order to fulfill the purposes of San Fran-D-PAC.
- E. Any Board member who misses three consecutive meetings may be asked to resign.