

Michelle Fat

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August 30, 2019

To Whom It May Concern:

My name is Michelle Fat and I am a new graduate of the Arthur A. Dugoni School of Dentistry. I am seeking employment as an Associate Dentist at a private dental office in San Francisco starting immediately. I hope to work with an office that is centered around providing compassionate care and excellent clinical judgment to its patients. My goal for finding a position is to both contribute my foundational skills, as well as further develop my abilities while working with a team that is enthusiastic about sharing their knowledge and insight.

After my clinical experience in dental school, I am confident in performing a wide range of dental procedures efficiently, while maintaining a high level of quality. I am competent in dental hygiene, operative dentistry, fixed restorative dentistry, removable prosthodontics, endodontics, oral surgery, pediatric dentistry, and dental radiology. Furthermore, I received additional training/certification in Invisalign, CAD/CAM technology, dental microscopes, Warm Vertical and GuttaCore techniques, CAMBRA & prevention, and BLS. I know I still have much to learn and I am very excited for this next step in my career. Looking forward, I also hope to implement new dental techniques I acquire through continuing education courses and dental study groups.

I am confident in my ability to immediately contribute to an expanding dental practice. I see myself as an asset to any dental team in need for a hardworking associate who is teachable, capable and motivated. I am willing to assume whatever responsibilities needed, including starting by doing hygiene and emergencies until I earn the trust of your office and your patients. I welcome the opportunity to meet with you to discuss my qualifications and experiences in detail. Please feel free to contact me at (916) 281-8067 or via e-mail at michellefatdds@gmail.com.

Thank you for your time and consideration!

Best,



Michelle Fat, DDS

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EDUCATION

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| University of the Pacific, Arthur A. Dugoni School of Dentistry
<i>Doctor of Dental Surgery Degree</i> | July 2016-June 2019
San Francisco, CA |
| Santa Clara University, College of Arts and Sciences
<i>Bachelor of Science in Biology with emphasis in Biomedical Sciences, Minor in Public Health Science</i> | September 2012-June 2016
Santa Clara, CA |
- Cum laude graduation honors

PROJECT EXPERIENCE

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| Personalized Instructional Program
<i>Title: Dugoni Pre-Dental Bootcamp</i> | July 2017-June 2019
San Francisco, CA |
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- Goal: Create a multi-week program that (1) teaches pre-dental students foundational concepts in dentistry while offering hands-on experience in the lab; and (2) provides opportunities for networking with mentors and potential future colleagues.
 - Action: Created dugonipdb.com to facilitate the course, which ran from February through June 2018; Organized 18 DDS students to conduct 19 lectures and 7 simulation lab sessions on various dental topics; Proposed PDB to the Pacific Dugoni Associated Student Body for a vote on becoming an official organization, after which it was unanimously approved.
 - Result: All available spots (n-54) were filled in less than 48 hours, while another 35 students were put on the waitlist; Survey results showed that the program was very well received by students, with several students expressing their appreciation using phrases such as “beyond amazing” and 100% would recommend the program to a friend.
 - Long-Term Goal: Offer Dugoni PDB annually at Pacific Dugoni and increase the pre-dental awareness of the school.
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| Pilot Clinical Enrichment Program
<i>Advanced Student Dentist</i> | January 2019-June 2019
San Francisco, CA |
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- Selected as 1 of 3 DDS students to participate in a pilot clinical program for advanced study in disciplines of their choosing. The program is tailored to students who have gone above and beyond the set graduation requirements 6+ months before the requirement fulfillment date, with each student receiving individual attention based on their desires for future clinical endeavors

ACADEMIC & RESEARCH EXPERIENCE

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| 2019 ADEA Annual Session & Exhibition
<i>Poster Presenter</i> | March 2019
Chicago, IL |
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- Selected by ADEA to present a poster on the outcomes of our Dugoni Pre-Dental Bootcamp, titled, “Outcomes of a Pre-Dental Bootcamp Facilitated by Dental Students”
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| San Francisco Dental Society Annual Meeting & Installation
<i>Poster Presenter</i> | January 2019
San Francisco, CA |
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- Presented “Outcomes of a Pre-Dental Bootcamp Facilitated by Dental Students” to SFDS members and judges during the student poster competition portion of the meeting
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| Dugoni Pre-Dental Bootcamp
<i>Lecturer & Simulation Lab Supervisor</i> | February 2018-June 2019
San Francisco, CA |
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- Gave 1-hour lecture presentations on alginate impressions and practice management to 54 students in the Dugoni PDB class
 - Led 2-hour laboratory sessions with 20+ volunteers, during which students prepped and filled with composite and amalgam, simulated intraoral anesthesia techniques, took alginate impressions on their peers and poured up the models in stone, teaching the students to apply their knowledge learned from lecture to hands-on activity
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| Pacific Dugoni - Dental Faculty Council
<i>Pacific Dugoni Faculty Development Day - Teaching Showcase Presenter</i> | December 2018
San Francisco, CA |
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- 1 of 3 DDS students chosen out of Pacific Dugoni student body to present goals, methods, and outcomes of a personal project focusing on teaching and its various methods of delivery
 - Presented to Pacific Dugoni administrators, faculty, directors, and managers as part of a 4.5 unit CE course
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| UC Davis Medical Center - Dr. Kit S. Lam Cancer Research Laboratory
<i>Laboratory Research Assistant</i> | July 2013-September 2013
Oak Park, CA |
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- Passaged ovarian and colon cancer cell lines weekly in order to maintain cell freshness for future usage during the development and application of the one-bead-one-compound research technology

WORK EXPERIENCE

Pacific Dugoni - Pre-Clinical Endodontics Tutoring Program

April 2019-June 2019

Peer Tutor

San Francisco, CA

- Selected as 1 of 10 Dugoni 3rd year students to tutor Dugoni 1st year students in Endodontic techniques used during treatment of both plastic and extracted teeth

Pacific Dugoni - Integrated Pre-Clinical Technique Tutoring Program

July 2017-June 2018

Peer Tutor

San Francisco, CA

- Tutored Dugoni 1st year students in Dental Anatomy, Indirect Restorative, Direct Restorative, and IPT Concepts
- Held “Study Buddy” open hours before each practical exam to tutor Dugoni 1st year students

Santa Clara University - Center for Student Leadership

October 2013-June 2014

Late Night Event Planner

Santa Clara, CA

- Provided members of the Santa Clara University community with educational and entertaining on and off campus programming opportunities exclusive to Wednesday, Friday, and Saturday nights
- Planned and executed 3 small-scale events per quarter as a member of a three staffed committee, while individually heading the implementation of one

LEADERSHIP EXPERIENCE

Pacific Dugoni Associated Student Body

April 2018-June 2019

DDS Class of 2019 Vice President

San Francisco, CA

- Organized screenings for WREBs examination and distributed patients to 3rd year class to improve pass rate
- Attended bi-yearly Dean’s Dinners and presented class survey results in front of the deans and all department chairs
- Planned Asilomar 3rd year retreat schedule and coordinated with alumni and vendors
- Formed committee for fundraising the class gift
- Participated in all Associated Student Body meetings
- Served as member of Ethics Committee, worked to uphold the moral standards of Pacific Dugoni

Pacific Dugoni Student Executive Council

April 2018-June 2019

DDS Class of 2019 Representative

San Francisco, CA

- 1 of 25 members who meet with the Dean to discuss university-wide issues, such as budgeting and inter-school relations
- 1 of 2 selected DDS students to be a part of the Dugoni School Foundation Autumn student panel working lunch

Pacific Dugoni Endodontics Study Club

May 2018-June 2019

Founding Member

San Francisco, CA

- Initiated and organized an extracurricular dental microscope workshop for DDS and IDS students
- Participated in weekly discussions surrounding 2-3 studies with 15 dental students and endodontic residents and faculty

Pacific Dugoni Ambassadors Program

July 2016-June 2019

DDS Student Ambassador

San Francisco, CA

- Selected as 1 of 50 Pacific Dugoni students who were accepted into multiple dental programs
- Acted as a representative of Pacific Dugoni to answer any questions from prospective DDS students

Pacific Dugoni Student Community Outreach for Public Education (SCOPE)

July 2016-June 2018

Vice President '18, 1st Year Representative '17

San Francisco, CA

- Managed all email correspondence and monitored weekly-monthly log of volunteers, reporting updates at each SCOPE meeting
- Tracked polo shirt distribution, event registrations, new events, and relayed information to presidents
- Partnered with and regularly supported new event leaders
- Took meeting minutes, officer attendance, confirmed staff have booked rooms and arranged catering for meetings, and collaborated with the Director of Communication for content and timely production of newsletters

Pacific Dugoni American Student Dental Association (ASDA)

July 2017-June 2018

Board Member

San Francisco, CA

- Served on the Pre-Dental Committee, which oversaw ASDA Pre-Dental Day events throughout the academic year

Pacific Dugoni El Dentista Spanish Club

July 2017-June 2018

Founding Member

San Francisco, CA

- Attended El Dentista meetings and provided lesson feedback in order to ensure positive growth and full integration of the club into Pacific Dugoni

Alpha Kappa Psi - Professional Business Fraternity**April 2013-June 2016***Science Committee '16, Service Committee '15, Social Committee '14**Santa Clara, CA*

- Applied business-related skills to students in the sciences by hosting workshops and panels with professionals in the field
- Planned and organized 5 service events per quarter and recruited active brothers to participate, all with a team of 7 members
- Utilized and refined organizational skills through planning and executing 3+ social events per quarter within the yearly \$5,000 budget, all with the goal of fostering brotherhood within the chapter and to generate a smooth working environment
- Raised \$3,000 in 5 weeks as a member of the 26-person Rho pledge class

Engineering World Health**May 2015-June 2016***Vice President '16**Santa Clara, CA*

- Collaborated with engineering students on their senior design project focusing on the development of a gravity-powered generator to provide dependable energy for volunteer groups traveling to areas of energy poverty
- Engaged in SCU's Engineering Leadership Council, comprised of engineering student organization officers and heads of the engineering school, including the Dean, to foster a dialogue between both parties about school happenings
- Created a 1-unit course offered for students in the College of Arts & Sciences and the School of Engineering

Danish Institute for Study Abroad**August 2014-December 2014***Medical Practice and Policy Class Representative '14**Copenhagen, Denmark*

- Organized 2 meetings with the physicians and students separately, serving as a direct contact whom both depended on in order to maintain a dynamic class experience that incorporated both parties' expectations and desires for the current teaching environment
- Took 5 courses and participated in 4 group projects that integrated a globalized perspective

VOLUNTEER SERVICE**GreatShape! Inc. - Jamaica Dental Mission Trip****February 2017-October 2018***Trip Leader**Ocho Rios, Jamaica '17, Whitehouse, Jamaica '18*

- Arranged a dental mission trip in 2017 and 2018 for 60+ students and faculty
- Treated 1201 patients over 5 days and completed over 900 extractions, 300 fillings, and 300 cleanings as a team
- Provided oral health instruction to over 300 children at local schools individually, over 1500 children as a team
- Selected attendants after reviewing applications and conducting interviews
- Organized and collected dental supplies to be used at the mission clinic sites

Senior Smiles Wellness Event**January 2018-April 2018***Event Lead**San Francisco, CA*

- Planned and executed a wellness fair by organizing 50+ Pacific Dugoni student volunteers, Touro School of Pharmacy, and members of the UOP schools of audiology and physical therapy to provide free screenings for seniors

Give Kids a Smile Wellness Event**February 2017***Event Lead**San Francisco, CA*

- Directed 70+ student volunteers and worked with the Pacific Dugoni Pediatrics department to plan and host a free wellness fair for minors

Chinatown Community Health Fair**October 2017***Pacific Dugoni SCOPE Event Lead**San Francisco, CA*

- Organized 40+ Pacific Dugoni student volunteers in providing free dental screenings, fluoride varnish, and oral health instruction for 500+ low income community members

California Dental Association Cares**April 2017***Volunteer**San Mateo, CA*

- Assisted in the triage and endodontics sections of the event, which served 2066 patients in 2 days

Global Medical Brigades**October 2013-April 2015***Brigade Returner '15, In-country Volunteer '14, Dental Services Team '14**Estelí, Nicaragua '15, Ekumfi Ebram, Ghana '14*

- Worked with American and local physicians to provide comprehensive health services in rural communities with limited access to healthcare, including triage procedures, OBGYN examinations, and dentistry
- Fundraised over \$30,000 worth of medical/dental supplies with our team of 30 volunteers that we utilized in-country during a 5-day clinic that treated 500+ patients
- Eliminated 25 hours of manual labor for a Nicaraguan family by constructing a latrine, a septic tank, and a concrete floor

AWARDS & HONORS

Dr. Henry A. Sutro Award

1st Place Award Winner

June 2019

San Francisco, CA

- Awarded to one DDS student who demonstrates the following excellence and eligibility to participate, and is chosen by the judging committee for the most superior case presentation:
 - All clinical competency and clinical experiences fulfilled on time each quarter
 - Maintain an 'A' grade in Clinical Management and Judgment
 - Maintain active patient pool; demonstrate commitment to comprehensive patient care, clinical productivity and clinical excellence
 - Minimum portfolio of 3 separate cases of patient care to demonstrate best oral rehabilitation, design, excellence and best interest of comprehensive patient care
 - Submit letter of recommendation from Group Practice Leader faculty
 - Present one case (patient must be present) at Clinical Excellence Day
 - Meet with judging committee to assess case via comprehensive examination including intra-oral examination, patient feedback, structured questions, and provide portfolio of additional cases

OKU Group Practice Clinical Excellence Competition Award

1st Place Award Winner

June 2019

San Francisco, CA

- Awarded to one DDS student for having the best case presentation demonstrating outstanding comprehensive patient care and excellence in the art and science of dentistry
- Selected from a group of 160 students for having the best clinical case presentation; Chosen to represent my group practice by presenting a poster at the OKU-Sutro Excellence Day held at Pacific Dugoni

Dr. Sigmund H. Abelson Leadership Award

Recipient

June 2019

San Francisco, CA

- Awarded to one dental student upon graduation for achievement in leadership over the course of dental school

The Quintessence Restorative Award

Recipient

June 2019

San Francisco, CA

- Certificate of merit awarded to one dental student upon graduation to recognize outstanding achievements in clinical restorative dentistry

AAE Student Achievement Award

Endodontics Award Recipient

June 2019

San Francisco, CA

- Awarded to one dental student upon graduation for demonstrating above average skills in the area of endodontics during dental training

Dean's Community Health Service Award

Recipient

June 2019

San Francisco, CA

- Awarded to a dental student upon graduation for his or her outstanding contributions to community health service programs

Fair Oaks Health Center Teamwork Award

Recipient

December 2018

San Francisco, CA

- Awarded to a dental student for, "being helpful and proactive while working at the FOHC clinic" while on an external rotation

Santa Clara University Dean's List

Recipient

2014-2015

Santa Clara, CA

- Awarded to students who achieve a grade point average in the top 10% of their class for the entire academic year

SKILLS

- **Invisalign Advanced Training:** Class I malocclusion cases, 10 clinic sessions with 3 patients/session
- **CAD/CAM:** 3Shape Trios & CEREC
- **Dental Microscope:** Advanced training workshop in dental microscopes and endodontics
- **Warm Vertical & GuttaCore:** Advanced training workshop in both Endodontic techniques
- **Advanced Pediatric Clinical Training:** Frankl 1 & 2 patients only
- **Laboratory Work:** Anaerobe chamber certified
- **Foreign Language:** Conversational ability in Spanish

REFERENCES

Dr. Mark Booth, DDS

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